



## Educator Collection

Use this form when you want to check out a collection for use in your classroom.

**Educator Collection** is a service available to preschool, elementary, middle school, high school and home educators that supplies a classroom with a collection of materials on a specific subject or title for students. You may drop off, email, or fax your completed form to your library. Email: [educator@tusclibrary.org](mailto:educator@tusclibrary.org) or fax to 330-364-8217.

Today's Date \_\_\_\_\_

Educator Card #: \_\_\_\_\_

Educator \_\_\_\_\_

School \_\_\_\_\_

School Phone/Fax \_\_\_\_\_

Best Time to Call \_\_\_\_\_

Email \_\_\_\_\_

Home Phone \_\_\_\_\_

Grade \_\_\_\_\_ Class Size \_\_\_\_\_

Pickup Date \_\_\_\_\_

### I will pick up my collection at:

Main Library  Bolivar  Strasburg  Sugarcreek  Tuscarawas

### **OR** I would like my collection delivered through Mobile Services: \_\_\_\_\_

The next delivery date to your school is: \_\_\_\_\_

**Please note:** Two weeks' notice is requested and will help us serve you and your students better. One week's notice is required to process requests.

Based upon your request, the library location indicated above will provide a collection of materials specific to your classroom's needs and have it available for you to pick it up or delivered to your Mobile Services stop.

**Sometimes items are only available by placing holds. If time permits, would you like items for this collection placed on hold for you?**  Yes  No **Library Card #** \_\_\_\_\_

Subjects requested for your collection: \_\_\_\_\_

Types of materials requested (please check all that apply):

picture books  fiction  nonfiction  biography  bilingual

magazines  audiobooks  DVDs  CDs  bibliography (list of titles only)

other (please describe) \_\_\_\_\_

How you plan to use the materials (please check all that apply):

Class Assignments/Reports  Educator Knowledge  Independent Reading

Reading Groups  Read-Aloud/Storytime  Bilingual  other (please describe) \_\_\_\_\_

Any special needs, restrictions, or reading level concerns: \_\_\_\_\_