



Today's Date \_\_\_\_\_

Educator \_\_\_\_\_

School \_\_\_\_\_

School Phone/Fax \_\_\_\_\_

Best Time to Call \_\_\_\_\_

Email \_\_\_\_\_

Home Phone \_\_\_\_\_

Grade \_\_\_\_\_ Class Size \_\_\_\_\_

Pickup Date \_\_\_\_\_

**I will pick up my collection at:**

New Philadelphia\_\_\_ Bolivar\_\_\_ Strasburg\_\_\_ Sugarcreek\_\_\_ Tuscarawas\_\_\_

**OR I would like my collection delivered through Mobile Services:**

Bookmobile\_\_\_ The next delivery date to your school is: \_\_\_\_\_

**Educator Collection**

**Use this form when you want to check out a collection for use in your classroom.**

**Educator Collection** is a service available to preschool, elementary, middle school, high school and home educators. You may drop off, email or fax your completed form to your library. Email: [educator@tusclibrary.org](mailto:educator@tusclibrary.org) or fax to 330-364-8217.

Based upon your request the library indicated above will pull a collection of materials specific to needs and have it available for you to pick it up or delivered to your bookmobile stop.

Additional copies of this form are available at your library or on our website.

**Please note: One week's notice is requested and will help us serve you and your students better.**

Subjects requested for your collection: \_\_\_\_\_

Types of materials requested (please check all that apply):

\_\_\_encyclopedias \_\_\_fiction \_\_\_nonfiction \_\_\_biography \_\_\_bilingual

\_\_\_magazines \_\_\_audiobooks \_\_\_DVDs \_\_\_CD's \_\_\_bibliography(list of titles only)

\_\_\_other (please describe) \_\_\_\_\_

How you plan to use the materials (please check all that apply):

\_\_\_Class Assignments/Reports \_\_\_Educator Knowledge \_\_\_Independent Reading

\_\_\_Reading Groups \_\_\_Read-Aloud/Storytime \_\_\_Bilingual

Any special needs, restrictions or reading level concerns: \_\_\_\_\_

**Sometimes items are only available by placing holds. If time permits, would you like items for this collection placed on hold for you?** \_\_\_Yes \_\_\_No **Library Card #** \_\_\_\_\_